

## INFORMATION / GUIDELINES / INSTRUCTIONS FOR AUTHORS

### A - General

- 1 All authors are required to submit following documents in accordance with specified format and schedule.
  - Abstract of paper
  - Full text of paper
  - Power Point presentation
  - Bio-data
  - Paper Submission Form
  - Conference Registration Form

- 2 The technical committee shall review abstracts and full text of papers and select them for the presentation as “contributory oral papers” or “contributory poster paper” during the conference in accordance with guidelines for the selection of papers and requirements of various symposia of the conference.

- 3 Abstracts of keynote talks and all contributory oral and poster papers shall be included in the Conference Souvenir and full text of keynote talks and all contributory oral and poster papers shall be included in the Conference CD.

- 4 The technical committee shall evaluate all contributory oral and poster papers and awards for best papers in various categories shall be presented during the valedictory function on concluding day of conference.

- 5 Authors of contributory oral and poster papers are required to attend the conference for the presentation of their papers.

Only those authors who present the paper shall be given the certificate for the presentation of their contributory oral / poster papers.

Technical papers of authors who do not attend the conference to present their papers may not be included in the Conference CD and future conferences

For papers authored by more than one person, the name of the author who will present the paper during the conference and the name of the author for communications with NIGIS shall be mentioned in the “Abstract of Paper”. The change of name, as and when made, shall be immediately informed to NIGIS.

- 6 All contributory oral papers shall be written in accordance with “Style Guideline for Papers” and presented in accordance with “Paper Presentation guidelines” given in this document and posted in CORCON 2010 website [www.corcon.org](http://www.corcon.org).

The poster papers shall also be prepared and presented in accordance with the specified format, to be communicated to authors after the acceptance of their poster paper.

- 7 Authors are advised to avoid commercialism in their papers, visuals and spoken presentations.

Authors will be required to revise their paper / presentation in accordance with requirements of technical committee / Session Chair, to avoid commercialism and presentations may be interrupted or stopped if they are deemed to be commercial in nature.

- 8 For all matters concerning technical papers / presentations, contact Chairman – Technical Committee at NIGIS office (e-mail: [nace@mtnl.net.in](mailto:nace@mtnl.net.in) / [info@corcon.org](mailto:info@corcon.org) and phone 91-22-225797354)

## B PAPER REVIEW CRITERIA

Authors are required to prepare text, PP presentation, and poster of their paper with reference to following criteria / points for the review and selection of papers for presentation during the conference.

- 1 Does abstract provide complete information with regards to title of the paper?
- 2 Does the paper relate to the subject of the symposium / session?
- 3 Has the author covered the subject of the paper?
- 4 Is the paper rehashing old information?
- 5 Is the paper of professional quality?  
Is the paper written as a technical paper, not in the first person?
- 6 Is the paper non-commercial and will the conference committee be criticized for the paper having a "sales pitch"?
- 7 **Are the title, abstract, figures, tables & captions free of trade names? Do trade names appear only once in the text? Are the trade names footnoted?**
- 8 Does the follow format, as required in this document?
- 9 Do the title and abstract do justice to the contents?
- 10 Does it have an introduction, summary, abstract, and conclusions (a must)?
- 11 Is the paper organized in a logical, comprehensive manner?
- 12 For research papers, are experimental data original and valid?
- 13 Are results validated, clear, logical, deductive, self- consistent, and scientifically correct?
- 14 Does the author reach a conclusion (if the subject warrants one) or is the reader left suspended?

If a member of the paper review committee is also authoring a paper, a *substitute reviewer* shall be used.

Papers can be rejected for being simply commercial and / or containing limited technical value.